

# CLEANING CHECKLIST



If the unit is not cleaned to landlord's minimum standards, tenant may still be charged for any necessary cleaning!

## ALL ROOMS:

- Clean out all closets & wipe down shelves
- Remove cobwebs
- Wipe down and clean baseboards, doors & door frames
- Clean all floor / wall / ceiling vent covers
- Clean light switch & electrical outlet covers
- Clean windows, window sills & tracks
- Clean draperies and/or window blinds
- Replace any burned out light bulbs
- Report any non-functional smoke or carbon monoxide alarms
- Remove all adhesive hooks, ceiling hooks, mounted mirrors, etc.
- Sweep/mop all hard surface floors
- Professionally clean carpets or schedule with landlord
  - ⇒ IF YOU HAVE PETS, CARPETS SHOULD BE TREATED FOR FLEAS AND DEODORIZED AS WELL

## KITCHEN:

- Clean stovetop, drip pans, under cooktop, control panel & dials
- Clean oven: walls, racks & broiler pan
  - ⇒ IF EQUIPPED, DO NOT USE SELF CLEANING FUNCTION WITH SPRAY-ON OVEN CLEANER
  - ⇒ WHEN USING SPRAY-ON CLEANER FOLLOW MANUFACTURER INSTRUCTIONS CAREFULLY AND CLEAN ALL REMAINING RESIDUE
- Clean inside & outside surfaces of microwave (if supplied)
- Clean range hood, especially filters
- Clean inside & outside surfaces of refrigerator (if supplied) and defrost freezer
  - ⇒ DO NOT UNPLUG REFRIGERATOR WHICH CAN DAMAGE THE COMPRESSOR AND WORSEN ODOR
  - ⇒ REMOVE ALL RACKS, SHELVES & DRAWERS, AND THOROUGHLY CLEAN ALL SURFACES
- Clean inside & wipe down front of dishwasher
  - ⇒ USE A COMMERCIAL DISHWASHER CLEANER
- Wipe down all woodwork in kitchen
- Clean pantry & wipe down shelves

- Clean cabinet doors & shelves, and remove shelf or contact paper if used.
- Clean & wipe out all drawers
- Clean sink & faucet fixtures
- Wipe down all counter tops
  - ⇒ USE A CLEAN RAG OR PAPER TOWEL RATHER THAN A SPONGE TO AVOID STICKY COUNTER TOPS AFTER YOU MOVE OUT THAT WILL REQUIRE ADDITIONAL CLEANING AT YOUR EXPENSE
- Mop / Scrub floor
  - ⇒ DO NOT OVERUSE THE CLEANING SOLUTION, USE CLEAN MOP WATER TO AVOID LEAVING A STICKY FLOOR

## BATHROOM(S):

- Clean bathtub, shower walls & fixtures
  - ⇒ PAY CLOSE ATTENTION TO THE SIDES OF THE TUB ENCLOSURE/SHOWER TO REMOVE SOAP BUILD-UP
- Thoroughly clean toilet, inside & out!
  - ⇒ BE SURE TO CLEAN AROUND THE BASE OF THE TOILET & TO CLEAN BOTH UNDER AND BEHIND THE SEAT
- Clean cabinet doors & shelves
- Clean & wipe out all drawers
- Clean mirror & medicine cabinet
- Clean sink & faucet fixtures
- Mop / Scrub floor

## MISCELLANEOUS (IF APPLICABLE):

- Report known maintenance issues in need of repair to landlord before moving outgoing
- Remove property from deck/patio/yard
- Remove lock from and clean out storage area/locker
- Empty and sweep out garage
  - ⇒ CLEAN UP OIL DRIPS UNDER PARKING AREAS
- Replace any burned-out light bulbs in garage and/or garage remote batteries
- Clean fireplace of all ashes and soot stains
  - ⇒ HAVE FIREPLACE PROFESSIONAL SWEPT
- Remove all pet-related feces from the yard
- If you are responsible for yard care, yard should be mowed, edged & weeded with 7 days of move out

**ALL TRASH MUST BE REMOVED FROM THE PREMISES.**